

**BITTERROOT VALLEY COMMUNITY COLLEGE
STRATEGIC PLANNING SPECIAL COMMITTEE
4:30 PM, TUESDAY, DECEMBER 13, 2022
Virtual Meeting Held over MS Teams: [MS Teams link](#)**

Meeting Minutes

1. Call to Order and Roll Call- 4:40 PM
Chair Jean Butler Trustee Carrie Guarino
Trustee Sue Smith

Victoria Clark, BVCC Chief Operations Officer
Candace Erisman, BVCC District Clerk
Nancy Bussiere, BVCC District Clerk Transitional Advisor

Public:
Jennifer Johnson
Eric Gren
Candy Lubansky
2. Review, Revise, and Approve Agenda (Action)
 - A. Chief Operating Officer Victoria Clark made a motion, seconded by Trustee Guarino, to approve the agenda. With no trustee discussion and no public comment, the motion passed with five (5) "yes" votes.
3. Public Comment/Correspondence on Items Not on the Agenda- Candy Lubansky and Trustee Sue Smith reported on decisions made by the University of Montana at the most recent, and final, meeting of the Bitterroot College Advisory Council. The advisory council has been disbanded after 10 years and in its place will be a new committee entitled the University of Montana Bitterroot College Workforce Council.
4. Discussion
 - A. Progress updates on committee tasks
 - i. Chair Butler discussed the continued importance to find an institutional partner. Clark has been in communication with the governor's budget analysts, regarding the BVCC budget submission. BVCC should reach out to the Office of the Commissioner of Higher Education (OCHE) to gain more information about OCHE's concerns regarding BVCC's budget. Clark explained the powers of the Montana Board of Regents, being to supervise, coordinate, manage and control units of the Montana University System. The Montana Board of Regents powers over community colleges are only to supervise and coordinate. Trustee Guarino recommended

strategizing how to present BVCC to lawmakers. The BVCC Board of Trustees will need to make an official decision whether to run a May 2023 mill levy, by February 6, 2023. Options on how to present a possible levy to the public were discussed. Chair Butler met this week with the Bitterroot Building Industry Association to introduce BVCC and connect with them. Clark recommended providing them with an information pamphlet to better understand BVCC. A meeting has been scheduled with Bitterroot Health to discuss how BVCC can support and assist them and start a spring 2023 pilot workforce training program with them. A BVCC Foundation meeting is scheduled for December 15, 2022. There are four open positions on the Foundation. Chair Butler discussed the need for BVCC to have a marketing plan by January 2023. The Strategic Planning Special Committee will reconvene on January 3, 2023.

5. Adjournment- 5:51 PM
 - A. Trustee Sue Smith made a motion, seconded by Trustee Guarino, to adjourn the meeting. With no committee discussion or public comment, the motion passed with five (5) "yes" votes.

Jean L. Butler
Jean Butler, Chair

1/11/2023
Date