BITTERROOT VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES SPECIAL BOARD MEETING MINUTES **THURSDAY, JULY 21, 2021**

Call to Order and Roll Call – 7:25pm

Chair Marci Smith Trustee Sue Smith

Trustee Paul Ashcraft Trustee Carrie Guarino

Trustee Jean Butler

Absent: Trustee RAN Pigman

Trustee Janet Woodburn

Victoria Clark, BVCC Administrative Advisor Nancy Bussiere, BVCC District Clerk Robert Underwood, BVCC Bookkeeper

Saundra Amsden, Bitterroot Valley Community College Foundation

- 2. Review, Revise, and Approve Agenda (Action) A. Trustee Guarino made a motion, seconded by Trustee Sue Smith, to approve the agenda. With no trustee or public comment, the motion passed with five (5) "yes" votes.
- 3. Public Comment/Correspondence on Items Not on the Agenda None
- 4. New Business (Action)
 - A. Resignation of Trustee Janet Woodburn
 - i. Accept resignation of Trustee Janet Woodburn a. Trustee Sue Smith made a motion, seconded by Trustee Guarino, to accept the resignation of Trustee Janet Woodburn. Chair Marci Smith thanked Trustee Woodburn for her two years of dedicated service to BVCC. Clark stated Trustee Woodburn was always a voice to make the board think through an issue and deliberate thoroughly, and she will be missed. Trustees voiced their agreement with these statements. With no further trustee or public discussion, the motion passed with five (5) "yes" votes.
 - ii. Approve process for soliciting trustee vacancy candidates a. Trustee Guarino made a motion, seconded by Trustee Butler, to approve the process for soliciting trustee vacancy candidates. Trustees agreed the deadline for applications will be on or before 11:59 PM, Monday, August 22 with a decision made at the regular meeting in early September. The trustees asked District Clerk Bussiere, in responding to emails from applicants, to strongly encourage applicants to attend the

September meeting. With no further trustee or public discussion, the motion, as revised, passed with five (5) "yes" votes.

B. Approve FY2024 & FY2025 Enrollment Projections and FY2024 Budget Proposal per Outcome of July 21, 2022 Work Session Discussion (see MCA 20-15-315 Funding for new community college district for statutory responsibility/reference)

i. Trustee Sue Smith made a motion, seconded by Trustee Butler, to approve FY2024 & FY2025 Enrollment Projections and FY2024 Budget Proposal per Outcome of July 21, 2022 Work Session Discussion. Trustees provided their thoughts about the submission of a FY2024 budget. Statements included concerns how the public will interpret the request for monies while Bitterroot College (BC) UM C is continuing to function and suggestions of submitting the budget on a contingent basis. Trustees agreed immediate discussions concerning the budget submittal and its contingent status based upon BC's status will occur with Representatives David Bedey and Senator Jason Ellsworth. Trustees discussed workforce training as the most important desire of this community. Trustee Ashcraft stated the public needs to hear the BVCC Board affirm it will not push forward if BC UM is meeting the workforce training needs of the community, however BVCC stands ready to provide if BC UM does not provide the training the public desires. The preparation of a public statement was discussed. Trustees discussed the timing of first offerings of programs, whether that might be in early 2023, spring 2023 or fall 2024. The importance of BVCC not appearing to be in competition with BC was emphasized. It was agreed UM's BC program has failed the residents in this district and noted just two and a half months ago UM was more than happy to turn educational responsibility over to BVCC. Trustees discussed the importance of meeting with the BVCC Foundation to determine their support. Trustee Butler noted in in the first election in 2007, UM stated it planned to open another Missoula College-style program in our district. That has not materialized. A common theme among trustees was looking forward to the time when BVCC can focus on BVCC and not on UM/BC. Trustees agreed BVCC would not put a levy on the ballot in November 2022. Saundra Amsden agreed with the trustees' decision to ensure BVCC has a common public message. It was agreed the communications committee would create a draft public message. Trustee Butler stated the importance of creating a formal BVCC immediate strategic plan and 5–10-year strategic plan, and offered to begin work on them. Clark suggested forming a special committee in September to find and contract with an accreditation partner. Clark was requested to revise the draft budget as requested and distribute it to all trustees for review. Chair Marci Smith made a motion, seconded by Trustee Guarino, to approve FY2024 & FY2025 Enrollment Projections and the FY2024 Budget Proposal per the revisions from the outcome of July 21, 2022 work session discussion, with a verbal and/or written funding commitment from the BVCC Foundation, and a conversation with Representative David Bedev concerning the conditions of acceptance or rejection of state apportionment money assuming BVCC is the lead public provider of postsecondary education and work force training in the BVCC District. With no further trustee or public discussion, the motion passed with five (5) "yes" votes.

5. Adjournment - 8:55 PM

A. Trustee Sue Smith made a motion, seconded by Trustee Butler, to adjourn the special meeting. With no trustee or public comment, the motion passed with five (5) "yes" votes.

Marci Smith, Chair

8(1/2022 Date

Paul Ashcraft, Secretary