

**BITTERROOT VALLEY COMMUNITY COLLEGE
BOARD OF TRUSTEES
REGULAR BOARD MEETING
5:30 PM, THURSDAY, DECEMBER 15, 2022
Conference Room, 317 North 3rd Street, Hamilton, Montana**

AGENDA

Agenda available at bvcommunitycollege.org/meetings; supplemental materials available by emailing district.clerk@bvcommunitycollege.org.

NOTICE: Agenda items may be posted or changed up to 48 hours in advance of any meeting. Please check bvcommunitycollege.org/meetings 48 hours prior to any meeting for latest agenda.

*At this meeting the board takes official action on agenda items. Items of information and discussion are also on the agenda. **Public comment on items specifically listed on the agenda is taken when the item comes up for discussion and action.** Comments which may be construed as evaluative of the performance of a district employee are not allowed in an open meeting.*

1. Call to Order and Roll Call
2. Review, Revise, and Approve Agenda (Action)
3. Public Comment/Correspondence on Items Not on the Agenda
This is an opportunity for the public to bring to the board's attention any questions or relevant comments concerning district matters not on the agenda. The board is not permitted to take any action on matters brought to its attention unless the matter is specifically listed on a properly noticed agenda. Individual public comment in this section is limited to three (3) minutes.
4. Consent Agenda (Action)
 - A. Approve minutes from regular meeting, November 7, 2022 (*Attachment A*)
 - B. Approve minutes from closed session portion of regular meeting, November 7, 2022 (*Attachment B [not available to the public]*)
 - C. Approve minutes from work session meeting, November 7, 2022 (*Attachment C*)
 - D. Approve minutes from special meeting, November 15, 2022 (*Attachment D*)
 - E. Approve minutes from Strategic Planning Special Committee meetings on November 15 and 29, 2022 (*Attachments E1 and E2*)
 - F. Approve warrant list for November 2022 (*Attachment F*)
5. Reports/Announcements (Information)
 - A. Chair's Report
 - i. Governor's 2025 Biennium Executive Budget and BVCC (BVCC attorney Elizabeth Kaleva present for questions) (*Attachment G, pp. E 18-19*)
 - ii. Chief Operations Officer Report (*Attachment H*)
 - iii. Bitterroot College Advisory Council Report
 - B. Secretary's Report
 - C. Clerk's Report

- D. Bookkeeper's Report (*Attachments I & J*)
 - E. Communications Committee
 - F. Building and Grounds Committee
 - G. Finance and Audit Committee
 - H. Human Resources Committee
 - I. Strategic Planning Special Committee
6. Unfinished Business (Action)
None
7. New Business (Action)
- A. Recommendation to approve meeting process for appointing a new trustee (*Attachment K*)
 - B. Trustee vacancy appointment
 - i. Presentation of candidates (information)(*Attachments L1 and L2 for candidates' resumes*)
 - ii. Voting on candidates (action)
 - C. Recommendation to hold January 2023 regular meeting of the trustees on Monday, January 9, 2023 rather than Monday, January 2, 2023, due to January 2, 2023 being the observed holiday for Sunday, January 1, 2023
 - D. Recommendation to approve memorandum of agreement (MOA) between BVCC and [MUS Choices](#) (state higher education benefits plan) inclusive of any recommendations following review of BVCC attorney (*Attachment M*)
 - E. Recommendation to approve Operating Agreement between BVCC and BVCC Foundation (already reviewed by BVCC attorney and approved by BVCC Foundation) (*Attachment N*)
 - F. Recommendation to approve memorandum of agreement (MOA) between [Veterans Upward Bound \(VUB\) Montana](#) and BVCC to provided Veterans Upward Bound non-college-credit classes, including, but not limited to, free basic and intermediate computer classes to eligible veterans for spring 2023 (*Attachment O*)
8. Policy Adoption and Review (Action)
- A. First Reading
 - i. Section 3000. General Institution (policies for annual review with suggestions revisions in red) (*Attachment P*)
 - a. 3060. Alcohol, Drugs, Marijuana, Nicotine, and Tobacco on Campus
 - b. 3065. Weapons on Campus
 - c. 3068. Speech on Campus
 - d. 3070. Vehicles on Campus
 - e. 3073. Animals on Campus
 - f. 3080. Computer and Network Use
 - g. 3085. Facilities and Property Use
 - h. 3090. Copyright and Intellectual Property
 - i. 3095. Records Security, Retention, and Destruction

- j. 3098. Public Records Requests
 - k. 3100. Public Communications
 - l. 3105. Claims against the College
- B. Second Reading
- i. Section 2055. Appeals (new policy) (*Attachments Q1 and Q2*)
 - ii. Section 3000. General Institution (policies for annual review with suggested revisions in red) (*Attachment R*)
 - a. 3001. Definitions
 - b. 3005. Organizational Structure
 - c. 3010. Accreditation
 - d. 3015. Compliance
 - e. 3020. Institutional Effectiveness
 - f. 3025. Institutional Planning
 - g. 3030. Equal Opportunity
 - h. 3035. Prohibition of Sexual and Other Assaults
 - i. 3040. Prohibition of Discrimination, Harassment, and Retaliation
 - j. 3045. Campus Safety, Security, and Access
 - k. 3050. Reporting of Crimes
 - l. 3055. Communicable Diseases

9. Adjournment