

**BITTERROOT VALLEY COMMUNITY COLLEGE
BOARD OF TRUSTEES
REGULAR BOARD MEETING & WORK SESSION
JUNE 7, 2021 5:30 PM
BITTERROOT COLLEGE UM, HAMILTON, MONTANA**

I. CALL TO ORDER AND ROLL CALL

Chairperson Linda Doughty called the meeting to order at 5:32 pm. The following board members were in attendance:

Trustee Gary Carlson	Trustee Linda Doughty
Trustee Don Gardner	Trustee RAN Pigman
Trustee Marci Smith	Trustee Sue Smith
Trustee Janet Woodburn	

Guest: Rep. David Bedey

II. REVIEW, REVISE AND APPROVE AGENDA – ACTION

A. Trustee Pigman moved the agenda be revised to add an action item to appoint a Presiding Officer and Secretary on the Board of Trustees. With no discussion from the Trustees and no public comment, the motion carried unanimously with seven (7) “yes” votes.

B. Trustee Woodburn moved the Board of Trustees to approve the meeting agenda for June 7, 2021, as revised. Trustee Marci Smith seconded the motion. With no discussion from the Trustees and no public comment, the motion carried unanimously with seven (7) “yes” votes.

C. Per the added agenda item, Trustee Pigman moved the Board of Trustees to appoint Trustee Doughty as Presiding Officer and Trustee Gardner as Secretary for one year. Trustee Marci Smith seconded the motion. With no discussion from the Trustees and no public comment, the motion carried unanimously with seven (7) “yes” votes.

III. PUBLIC COMMENT/CORRESPONDENCE

None.

IV. CONSENT AGENDA (ACTION)

A. Next regular Board of Trustees meeting – July 6, 2021 5:30 pm

1. Trustee Marci Smith moved the Board of Trustees to approve the consent agenda. Trustee Woodburn seconded the motion. With no discussion from the Trustees and no public comment, the motion carried unanimously with seven (7) “yes” votes.

B. Special Meeting of the Board of Trustees – June 23, 2021 5:00 pm

V. REPORTS/ANNOUNCEMENTS (INFORMATION/ACTION)

A. Presiding Officer’s Report, Trustee Doughty

1. **Insurance:** Trustee Doughty and Victoria Clark (Volunteer acting as a resource for the trustees) are meeting with insurance brokers to gain coverage for the trustees and those working with the trustees. Phase 1 insurance for Directors & Officers, General Liability and coverage for non-owned automobiles is planned to be in place by July 1, 2021.

2. **Financial:** Investigation is ongoing as to sources of funds, the creation of a budget, gaining an EIN number and opening a bank account.

3. **Gianforte Family Foundation:** Trustee Doughty is meeting with this foundation on Wednesday, June 9, 2021 concerning start-up funds.

4. **Board of Trustee Education:** An education session is being planned.

5. **Staff:** Hiring an interim President and a District Clerk is under consideration.

B. Legislative Update, HD 86, Rep. David Bedey

1. Rep. Bedey outlined changes to the community college funding law as found in House Bill #69 and House Bill #179 with the use of a PowerPoint presentation (Attachment A).

a. Rep. Bedey stressed the importance of reading the bills closely as Bitterroot Valley Community College (BVCC) was created after the January 1, 2021 date which is often referenced in the bills.

b. There is a new funding formula for the next biennium.

c. Fiscal Year 2024 is the first year BVCC can receive a state general fund appropriation.

d. The Commissioner of Higher Education is the source for information on the receipt of the \$400,000 award to the BVCC in HB #2 (2021).

C. Communications Report – Trustees Marci Smith and Gary Carlson

1. Presentations to the community will ramp up in early fall 2021.

2. The creation of a new BVCC logo is being considered.

3. BVCC will have a booth at the Ravalli County Fair in August.

4. The Board encourages public input and assistance as the community college is developed.

VI. POLICY REVIEW AND ADOPTION (INFORMATION/ACTION)

A. Draft Board Governing Policy:

1. Victoria Clark provided information on the drafting of these policies, which are modeled on the most newly accredited community colleges in Oregon, which had adopted the formats now being used by California community college districts.

2. Trustee Doughty stated pro bono legal counsel is currently reviewing this policy so there will be no action taken tonight.

B. Draft Business/Fiscal Services Policy:

1. Trustee Doughty stated pro bono legal counsel is currently reviewing this policy so there will be no action taken tonight.

VII. WORK SESSION (DISCUSSION/NO ACTION)

A. Appointing a Clerk of the District:

1. The Board discussed the need for this position, whose duties are outlined on page 8 of the draft Board Policy.

B. Appointing or Hiring an Interim President:

1. The Board discussed the various avenues for the search for an interim president or transitional director and a permanent president, and the timing of each in connection with a future levy. Trustee Doughty stated an interim president would do most of the work to establish the community college, presenting their work to the Board, in order to open in Fall 2023. Public comment was received from Terri Johanson, who had been approached by one or more Trustees as a candidate for Interim President. Johanson stated she does not have the comprehensive experience needed for the critical and hard job to start a community college from the ground up.

C. Formation of Committees:

1. Policy Committee: Trustees Gardner and Marci Smith, with Victoria Clark

2. Finance and Audit Committee: Trustees Sue Smith, Pigman and Woodburn with Victoria Clark

3. Communications Committee: Trustees Marci Smith and Carlson

D. Insurance:

1. Trustee Doughty and Victoria Clark will work on insurance.

E. Budget Creation:

1. The Board discussed, with public comment from Victoria Clark, the need for and timing of the creation of a budget by August 15, 2021 for the \$400,000.

F. UM Bitterroot College Advisory Council;

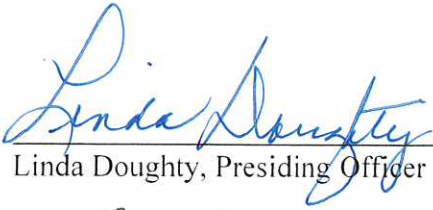
1. Candy Lubansky, Advisory Council Chair for Bitterroot College UM and member of the UM Bitterroot College Task Force, stated she has met with the Assistant Provost of UM concerning BVCC. The Assistant Provost provides assurances to the Board that UM will not abandon BVCC and will continue to maintain services and supports the establishment of the community college. Lubansky encouraged the Board to contact Tyler Trevor at OCHE concerning budget work. Trustee Doughty, along with Candy Lubansky, Terri Johanson and Victoria Clark will develop questions for UM and schedule appointments.

G. BVCC Site and Facility:

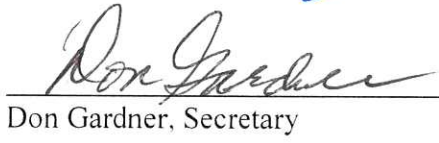
1. Trustee Pigman reported on his meeting with Tom Korst, Superintendent of Hamilton School District (HSD) concerning the 15.25 acres of property owned by HSD surrounding and including the Bitterroot College building.

VIII. ADJOURNMENT

Trustee Woodburn moved to adjourn the Board Meeting and the Work Session, seconded by Trustee Marci Smith. With no further discussion, the meeting was adjourned at 8:37 pm.


Linda Doughty, Presiding Officer

7.6.2021
Date


Don Gardner, Secretary

07/06/2021
Date