

**BITTERROOT VALLEY COMMUNITY COLLEGE  
ENGAGEMENT WORK GROUP - SPECIAL COMMITTEE  
2:00 PM, TUESDAY, JULY 25, 2023  
Conference Room, 317 North 3rd Street, Hamilton, Montana  
Virtual Attendance Option: Zoom Link**

**MINUTES**

1. Call to Order and Roll Call-2:18PM

Co-Chair Jean Butler  
Trustee Sue Smith

Trustee Jennifer Johnson  
Trustee Carrie Guarino

Victoria Clark, BVCC Chief Operating Officer

Candace Erisman, BVCC District Clerk (Attending Virtually)

2. Review, Revise, and Approve Agenda (Action)

- A. Trustee Smith made a motion, seconded by Trustee Guarino, to approve the agenda. With no trustee discussion and no public comment, the motion passed unanimously with six (6) “yes” votes.

3. Public Comment/Correspondence on Items Not on the Agenda- No discussion

4. Discussion

- A. Continue work on Ask and Listen campaign

Co-Chair Butler discussed how to answer the hard questions the community may ask. The committee discussed the ask and listen campaign. Accepting and listening to the community’s opinions is important. Keeping eye contact with community members, listening, clarifying, and writing down what the community members think, is key to the success of the effort. Co-Chair Butler explained ways to approach the community. There was a brief discussion on how to stay organized during community events. Co-Chair Butler recommended avoiding any discussion persuading community members, instead just listen. She recommended gathering after each community event to discuss what worked and what needs to be modified. If new members of the community are encountered let them know about BVCC, but a survey is not needed from them at this time. The committee members will meet at 7:00 am on Saturday July 29, 2023, to load up supplies and begin set up for Daly Days. The event supply list was discussed, verifying all items are accounted for.

5. Adjournment- 3:32 PM

- A. Trustee Smith made a motion, seconded by Trustee Guarino, to adjourn the work session. With no trustee discussion or public comment, the motion passed unanimously with six (6) “yes” votes.

Jean L. Butler  
Jean Butler, Co-Chair

9/7/2023  
Date