



flyer. Trustee Ernst recommended alternative ways to advertise VUB. Chair Guarino, Trustee Ashcraft and Trustee Butler had an interview with KPAX on July 17, 2023, regarding BVCC's July 13, 2023 Press Release on the Ask & Listen effort. On July 27, 2023, Chair Guarino and Trustee Butler met with Joe Thiel, Community Colleges Coordinator with the Office of the Commissioner of Higher Education (OCHE). Their overall sense of the meeting was positive. Chair Guarino explained it was a great opportunity to meet Joe Thiel. OCHE's concern is that BVCC needs to get a levy passed. Also, it is important for BVCC to establish a relationship with the UM, as well as identifying an accreditation partner. Bitterroot Trustee Butler stated that finding an accreditation partner needs to be continuously revisited. Chair Guarino thanked everyone for their help with Daly Days. COO Clark is working on having a retreat for Trustees and Foundation officers. Chair Guarino and Trustee Ashcraft will attend and present at the Hamilton City Council meeting on August 19, 2023.

- B. Secretary's Report- No discussion
- C. Clerk's Report- No Discussion
- D. Bookkeeper's Report
  - i. COO Clark explained they are finalizing the formatting of the FY2024 budget for official submission to OCHE by August 14.
- E. Communications Committee- No discussion
- F. Building and Grounds Committee- No discussion
- G. Finance and Audit Committee- No Discussion
- H. Human Resources Committee
  - i. Trustee Johnson explained interviews for the District Clerk position were completed.
- I. Engagement Work Group
  - i. Trustee Butler reported preparation for the Ask and Listen campaign ensured the group members were ready when attending community events. Fifty five surveys were gathered at Daly Days. The Stevensville Creamery Picnic was not attended due to rainy weather. The Engagement Work Group will plan to attend the Stevensville Scarecrow Festival in October to ensure the Stevensville's community can participate in Ask and Listen. The next community event is the Celtic Festival. Trustee Butler also reported that a levy election strategy meeting was held external to the BVCC Board of Trustees. She mentioned that the individuals attending that meeting will likely move forward with creating an outside, independent political committee. Such a committee can in no way (directly or indirectly) coordinate with the BVCC or the BVCC Board of Trustees. The next Engagement Work Group meeting is August 16, 2023 at 3:00 PM. The Engagement Work Group will be working on the next phase of work group activities and will present its updated plan to the trustees at the September meeting.

6. Old Business (Action)  
None

7. New Business (Action)

- A. Trustee Smith made a motion, seconded by Trustee Johnson to approve moving the September regular meeting to Monday, September 11, 2023 to avoid September 4 Labor Day holiday weekend. With no further trustee discussion or public comment, the motion passed unanimously with six (6) "yes" votes.
- B. Trustee Butler made a motion, seconded by Trustee Johnson, to appoint new Trustee Ernst to standing committees per Board Policy 2020. Officers and Committees. Trustee Butler recommended Trustee Ernst be added to the Communications Committee and Building and Grounds committee. Trustee Butler will be added to the Policy Committee. Chair Guarino will be removed from the EWG Committee and replaced with Trustee Johnson. With no further trustee discussion or public comment, the motion passed unanimously with six (6) "yes" votes.
- C. Trustee Butler made a motion, seconded by Trustee Smith to purchase a monthly *Essentials* subscription to the email marketing platform [MailChimp](#) for four months at a cost of \$13.00 per month. Subscription increases "sends" from 1,000 per month to 5,000 per month and allows for scheduling of campaigns and up to three audience groups. Trustee Ernst asked if Constant Contact system was similar to Mail Chimp. COO Clark replied that the platforms had essentially equal functionality. COO Clark will write an email privacy policy to go with the upgrading in email outreach. With no further trustee discussion or public comment, the motion passed unanimously with six (6) "yes" votes.
- D. Trustee Ernst made a motion, seconded by Trustee Johnson to approve an offer of employment per the latest approved district clerk position description to the district clerk candidate put forward by the district clerk hiring committee.

7:16 PM → Pursuant to BVCC Board Policy, Section 2015, Executive Session, Chair Guarino closed the meeting at (\*) so matters of individual privacy regarding district clerk candidates could be discussed. Chair Guarino ended the executive session at (\*) ← 7:21 PM

NO ITALICS HERE ↗

The pending motion was revised to hire district clerk candidate Katie Grey contingent on a) her acceptance of the employment offer and b) the hiring committee's receipt and acceptable review of Grey's background check and credit report.

Trustee Ernst amended the motion, seconded by Trustee Butler to accordingly, ~~candidate~~. With no trustee discussion or public comment, the motion passed unanimously with six (6) "yes" votes.

8. Policy Adoption and Review (Action)

A. First Reading

- i. Section 2000. Board of Trustees
  - a. 2050. Policies
  - b. 2055. Appeals
  - c. 2060. Delegation of Authority to President
  - d. 2061. Selection of President
  - e. 2062. Acting and Interim Presidents

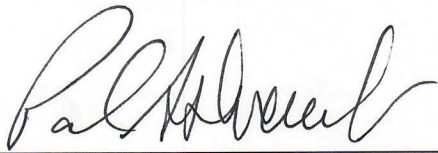
- f. 2063. Evaluation of President
- g. 2065. Code of Ethics and Standards of Practice
- h. 2070. Conflicts of Interest
- i. 2075. Communications
- j. 2080. Political Activity
- k. 2085. Compensation
- l. 2090. Personal Liability and Indemnification
- ii. Trustee Johnson made a motion, seconded by Trustee Butler, to approve the first reading of Section 2000. Board of Trustees, 2050-2090 with modifications as presented. With no trustee discussion or public comment, the motion passed unanimously with six (6) "yes" votes.

B. Second Reading

- i. Section 1000. The District
  - a. 1005. Legal Basis and Authority
  - b. 1010. Mission
- ii. Section 2000. Board of Trustees
  - a. 2001. Definitions
  - b. 2005. Authority and Composition
  - c. 2010. Duties and Responsibilities
  - d. 2015. Organization and Meetings
  - e. 2020. Officers and Committees
  - f. 2025. Quorum and Voting
  - g. 2030. Agendas
  - h. 2035. Minutes
  - i. 2040. Public Participation
  - j. 2045. Decorum
- iii. Trustee Butler made a motion, seconded by Trustee Smith, to approve the second reading of Section 1000. The District, 1005-1010 and Section 2000 Board of Trustees, 2001-2045, as presented. With no trustee discussion or public comment, the motion passed unanimously with six (6) "yes" votes.

9. Adjournment- 7:27 PM

- A. Trustee Smith made a motion, seconded by Trustee Johnson, to adjourn the meeting. With no trustee discussion or public comment, the motion passed unanimously with six (6) "yes" votes.



~~Carrie Guarino, Chair~~  
Paul Ashcraft Vice Chair

9/11/23

Date



Jean Butler, Secretary

09/11/2023

Date